

## ***Crowe Scholarship Fund Guidelines***

The UW Board of Regents accepted a bequest to establish the Evelyn T. Crowe Scholarship Fund in July 1986, for "Scholarships in Rural Sociology." Evelyn T. Crowe was an undergraduate major in what was known then as "rural sociology" in the College of Agriculture and Life Sciences, and wished to recognize her appreciation for her excellent education by establishing this scholarship for undergraduates and graduate students in our department. In June 2003, the University of Wisconsin Foundation received an additional bequest from the estate of Evelyn T. Crowe for the same purpose—providing scholarship support to "rural sociology" students. We recognize her wishes by inviting applications from undergraduates who major in Community and Environmental Sociology and from graduate students who are advised by faculty members in our department.

### **Qualifications**

- Applicants must be current students in good standing at the UW-Madison.
- Undergraduate applicants must be registered as Community and Environmental Sociology (CES) majors.
- Graduate applicants must be advised by a faculty member in CES.
- Applicants will normally be full-time students as determined by CALS or the Graduate School.
- Recipients may be either U.S. or non-U.S. citizens.
- Recipients may be either new or continuing students.
- In most circumstances (see details below), recipients may have other sources of funding.

### **Departmental Guidelines for Allocating Crowe Funds**

**I. Undergraduate Awards.** Undergraduate support is a high priority. However, collectively, undergraduates shall not receive more than one-half of all the scholarship funds available in a given year. Scholarly merit and student progress are the deciding factors for granting awards, with the exception of E below.

**A. Undergraduate Research Scholarship.** To defray expenses associated with conducting a senior thesis (preferred) or capstone project. To be eligible for support for a senior thesis, the student must propose a project that goes beyond a review of secondary literature. If the project proposed entails collection of original data involving human subjects, the applicant must follow established procedures for human subjects protection. Applicants should submit a 2-page proposal to the CES Scholarship Committee outlining the research objective, proposed methodology, and a proposed budget. Applications are due on October 15 or April 15 of the semester preceding commencement of the work. Reimburse expenses up to \$1000. The CES Scholarship Committee shall review applications and may grant up to two (2) scholarships per academic year.

**B. Undergrad Semesters Abroad** – Continue past practices of supporting undergraduate semesters abroad to students, depending on demonstration of financial need. Application deadlines follow typical course enrollment deadlines. The CES Scholarship Committee shall review applications and may grant up to two (2) awards annually of up to \$2,000 each.

**C. Undergraduate Educational Activities** – Allow the CES Scholarship Committee to financially support requests for educational activities that clearly are related to the major, such as, but not limited to attending workshops and conferences. Requests should be made in the form of a letter from the student and a supporting letter (which can be brief) from the student’s adviser, indicating the nature of the activity and the benefits to come from it. Students should provide appropriate documentation of expenses associated with the activity. The awards shall not exceed \$100. Students cannot receive more than one award per year, and may not receive more than four (4) total during their undergraduate years. No more than ten (10) awards may be given in one academic year.

**D. Evelyn Crowe Outstanding Senior Award** – Establish the Evelyn Crowe Outstanding Senior Award. Award \$500 annually to any graduating seniors who meet the following criteria: at least 15 CES course credits and a minimum cumulative GPA of 3.8. Students may not receive the award more than once in their undergraduate careers.

**E. Needs-based Scholarships** – Majors who qualify for CALS needs-based scholarships may be awarded grants. Amounts may vary based on funds available. Applicants should adhere to all deadlines and application procedures managed by the CALS scholarship program office.

**F. Memberships to a Professional Society** – Provide annual student memberships to one professional society (e.g., Rural Sociological Society, American Sociological Association, Population Association of America) for all students who meet the eligibility criteria, which include: full-time continuing graduate or undergraduate in CES (i.e., adviser is on CES faculty) who is in good standing. There is a maximum of 6 years of support per student. Eligible students should notify the CES Scholarship Committee of their membership renewal status. The renewal must be paid for with the department purchasing card.

**G. Undergraduate Conference Scholarship** – Travel awards will be made available to undergraduate student majors in Community and Environmental Sociology for participating in or attending a domestic conference to a maximum of \$700. The student should submit a statement that includes a description of the conference, how it is relevant to the student’s academic advancement, and a proposed budget that includes cost estimates for transportation, lodging, meals, and registration. One award will be made each year with a lifetime maximum of one award per student. Within budgetary constraints, the Community and Environmental Sociology Department Awards Committee will review applications and grant awards that conform to these criteria. On condition of receiving the award, each student will submit a report to the department describing her experience. Applications are reviewed on a rolling basis.

**II. Graduate Student Awards.** Scholarly merit and student progress are the deciding factors for granting graduate awards.

**A. Grad Student Travel awards** – Travel awards for presenting papers at domestic or international conferences to a maximum of \$1500. The student should submit a proposed budget that estimates costs incurred, including transportation, lodging, meals per diem, and registration. One award will be made per student per year. There is a lifetime maximum of five (5) awards per student. Students must meet the eligibility criteria, which include: full- time, continuing graduate in CES (i.e. advised by a CES faculty member) who is in good standing. The CES Scholarship Committee will review applications and grant awards that conform to these criteria on a continuing basis throughout each academic year.

**B. Memberships to a Professional Society (Grads)** – Provide annual student memberships to one professional society (e.g., Rural Sociological Society, American Sociological Association, Population Association of America) for all students who meet the eligibility criteria, which include: full- time, continuing graduate in CES (i.e. advised by a CES faculty member) who is in good standing. There is a maximum of 6 years of support per student. Eligible students should notify the CES Scholarship Committee of their membership renewal status. The renewal must be paid for with the department purchasing card.

**C. Tuition Remission Surcharge** – Provide funds as necessary to cover tuition surcharge for State RAs.

**D. Pre-Dissertation Research Award** – Reimburse costs up to an individual maximum of \$2,500 for travel to field site, specialized training not available through UW, or unusual expenses essential to proposed dissertation project. The Scholarship Committee will give priority to proposals for pilot and pre-dissertation fieldwork that will **enhance subsequent applications** for scholarships and grants (NSF Dissertation Improvement Grants, Fulbright, SSRC, etc.). Only one such application per student will be granted during a student's career. Preference will be given to applications received from fourth or sixth semester applicants (i.e., for use in the summer of the second or third years).

Application shall consist of a two-page (maximum) statement of purpose, methodology and timeline, expected contributions to the discipline, and should clearly demonstrate how the research activity will contribute to preparation of the dissertation proposal. If individuals have applied to other funding sources for the same or a similar proposed summer research activity, that source and application status should be clearly stated. In addition, the proposal should contain a one-page itemized budget of the estimated costs, a one-page vita, and a letter of support from the student's primary adviser. The Chair of the CES Scholarship Committee will judge the intellectual merit of the application (or ask a CES faculty member who does advise the student but is knowledgeable in the student's subject area to judge the application). *If the student receives outside funding for this research after the above application is submitted, the student must so inform the Scholarship Committee and the CES award may be withdrawn or modified.*

**E. Supplement to Kolb Memorial Scholarship** – Award \$200 from Crowe funds to the Kolb Memorial Scholarship winner.

**F. Grad Student Thesis/Dissertation Research** – Continue past practices of supporting graduate student thesis/dissertation research. Application shall consist of a two-page (maximum) statement of purpose, methodology and timeline, and expected contributions to the discipline. In addition, the proposal should contain a one-page itemized budget of the estimated costs, a one-page vita, and a letter of support from the student’s primary adviser. The maximum allowable budget for such awards may not exceed \$5,000. The Chair of the CES Scholarship Committee will judge the intellectual merit of the application (or ask a CES faculty member who does advise the student but is knowledgeable in the student’s subject area to judge the application). If the student receives outside funding for this research after the above application is submitted, the student must so inform the Scholarship Committee and the CES award may be withdrawn or modified.

**All awards are subject to approval by the CES Executive Committee.**

***Adopted 2/04/2013, amended 4/03/2017, 4/2/2018, 3/2/2020, & 3/6/2023***