

Watershed Engagement Internship

We are looking for a **Watershed Engagement Intern** to join our passionate and dedicated team. Clean Lakes Alliance is a 501(c)3 nonprofit devoted to improving the water quality of area lakes, streams and wetlands in the Yahara River Watershed. Working closely with government agencies, waterway user groups, local businesses, farmers and riparian owners, our organization serves as a positive voice in promoting our cherished lakes and a fundraising arm for project execution. We envision a future in which everyone views our lakes as the center of the community. To learn more about our work and values, please visit: cleanlakesalliance.org.

POSITION DESCRIPTION

This is an unpaid internship for spring through summer 2017 (late March through late August). The position reports directly to the Watershed Coordinator. Primary duties relate to the support and coordination of Clean Lakes Alliance watershed programs and engagement events. The anticipated start date is late March.

Major Responsibilities

- Assist with research and coordination related to the 2017 Yahara Lakes Water Quality Monitoring Program [<https://cleanlakesalliance.org/lake-water-quality-monitoring/>].
- Assist with coordination and staffing Volunteer Days restoration events [<https://cleanlakesalliance.org/renew-the-blue-volunteer-days/>]
- Assist with staffing Yahara Lakes 101 events [<https://cleanlakesalliance.org/events/category/yahara-lakes-101/>] monthly on the second Thursday morning of the month.
- Assist with other activities as needed to raise public awareness, increase volunteerism, and empower individual action that will benefit the lakes.

Preferred Skills and Experience

- Undergraduate, graduate or recently graduated college student interested in freshwater science, conservation, education, watershed management, environmental science, or event coordination.
- Strong written and verbal communication skills.
- Proactive and strategic thinker.
- A flexible, resourceful, and detail-oriented person that can work in a fast-paced environment, both independently and as part of a team.
- Experience using MS Word, Excel and PowerPoint.
- Solid understanding of the Internet and social media marketing best practices.

Work Environment and Hours

- 12-hour weeks with occasional evening and weekend work that generally corresponds with Clean Lakes Alliance-sponsored events.
- 4-hour minimum work shifts in morning or afternoon with emphasis given toward working Thursdays.
- Most work is performed in a small, open office environment, with occasional off-site work during the coordination of watershed programming and engagement events.

- Job location: Verex Plaza, 150 East Gilman Street, Suite 2600, Madison, Wisconsin 53703.
- On bus line and short walk or bike ride from the UW-Madison campus.

Compensation and Benefits

This position is unpaid or for-credit. Please work with your academic advisor to set up any class-credit arrangements.

Application Procedure

Clean Lakes Alliance values diverse life experiences and is an Equal Opportunity Employer. We encourage candidates of all backgrounds to apply.

To apply, please email a letter of interest, resume, and three references to Katie Nicholas at katie@cleanlakesalliance.org by **Friday, March 17, 2017**. Include "Watershed Engagement Internship Application" in the subject header. We will be reviewing applications immediately following the deadline, and hope to begin interviewing a select number of top candidates by the week of March 20th.